



UNIwersytet
Warszawski



Środowiskowe Laboratorium Ciężkich Jonów w UW

Warszawa 05.04.2023 r.

NOTICE OF INITIATION OF PROCEEDINGS FOR AN ORDER

WITH A VALUE NOT EXCEEDING THE PLN EQUIVALENT OF PLN 130,000

Buyer, Heavy Ion Laboratory, University of Warsaw, in the tender procedure No. 003/2023/IM, invites to submit an offer for the purchase of the TWTA amplifier, in accordance with Annex No. 8 to Order No. 294 of Rector, of the University of Warsaw from December 31, 2020 on the procedures, principles and forms of awarding public contracts for services, supplies and construction works by the University of Warsaw (Monitor of the University of Warsaw, item 294).

1. Procurement procedure

The procurement is awarded in an open procedure, in accordance with § 7 of the Regulations on the procedures, rules and forms of awarding public contracts by the University of Warsaw for services, supplies and construction works, with a value lower than PLN 130,000.

2. Name and address of the Ordering Company:

Heavy Ion Laboratory University of Warsaw, Pasteura 5a

02-093 Warsaw, CRO certificate: 000001258, NIP: 525-001-12-6

3. Order subject description:

The subject of the procurement is the TWT amplifier for the Warsaw cyclotron.

Required properties and minimum technical parameters characterizing the device:

Unit characteristics

Name: Traveling-wave tube amplifier (TWTA)

Frequency range: 13.75 to 14.5 GHz

Output power: not less than 400W

Description: The device is a high-frequency and high-power amplifier. A typical TWT amplifier consists of: a traveling wave tube, an RF input section, a power supply and logic interface section, and an RF output section.

A traveling wave tube is a type of vacuum tube used to amplify high frequency signals. The RF signal is amplified by absorbing the energy from the electron beam passing through the tube area. TWTAs typically operate in the range of hundreds of MHz to frequencies above hundreds of GHz. They provide power levels from a few watts to megawatts with a gain of 40 to 60 dB.

CPV code: 317114422

4. Procurement completion date

Required date (period) for the execution of the subject of the contract - 30 days from the date of signing the contract.

5. Deadline for submission of the offer: by 18.04.2023 until 09:00.

7. Method to prepare and submit an offer:

The offer should be submitted on the Offer Form constituting **Appendix No. 1** to the notice.

1) Place and manner of submitting the offer: by e-mail

e-mail: slcj@slcj.uw.edu.pl or to the Principal's address.

2) The offer must be signed by a person authorized to represent the company in accordance with the form of representation specified in the commercial register or other document appropriate to the contractor's form of organization (it is recommended to put initial on each page of the offer).

3) If the Contractor submits an offer using postal services, the date and time of receipt of the offer by the Heavy Ion Laboratory of the University of Warsaw will be considered as the date and time for submitting the offer.

4) The Contractor undertakes to provide the service at the price indicated in the offer form.

5) The offer price must include all expected costs of complete delivery, must take into account all the requirements of this invitation and include all costs to be incurred by the Contractor for the proper performance of the subject of the contract in accordance with applicable regulations. The financial consequences of any errors shall be borne by the Contractor of the order - he must

foresee all circumstances that may affect the price of the order. The price presented by the Contractor is a lump sum price.

6) To evaluate the offer, the Contractor will accept the total gross price from the offer form.

7) It is not acceptable to determine the offer price by applying rebates, discounts, etc.

in relation to the "TOTAL" amount.

8) The bid price specified in the bid form should be rounded to two decimal places (from 0.005 upwards).

9) All prices given in the offer and other documents prepared by the Contractor must be expressed in Polish zlotys.

10) Any future settlements between the Contractor and the Principal will be made in Polish zlotys.

8. Contact persons from the Heavy Ion Laboratory, University of Warsaw

If you have any questions related to the scope of the offer, please contact:

Lukasz Standylo

phone: +48 22 55 46 331, e-mail: standylo@mail.slcrj.uw.edu.pl

9. DESCRIPTION OF THE CRITERIA AND METHOD OF EVALUATION OF OFFERS

The Contractor for the service covered by this procedure will be selected on the basis of the following criteria:

price - 80%

warranty period - 20%

The percentages will be converted 1:1

1. Price criterion

80 points will be awarded to the lowest price among the submitted offers, calculated according to the following formula

$$\text{price point} = \frac{\text{offer with the lowest price} \times 80 \text{ pts.}}{\text{the price of the examined offer}}$$

2. Warranty period criterion

20 points will be awarded to the offer with the longest warranty period among the presented offers, calculated according to the following formula

$$\text{point of warranty period} = \frac{\text{guarantee period of the examined offer} \times 20 \text{ pts.}}{\text{the longest warranty period}}$$

The final result is the sum of the two components

W= price + warranty period

The maximum number of points to be obtained is 100 points.

If more than one offer receives the same number of points on the ranking list, the price will be the final criterion for selecting the most advantageous offer.

10. Conditions for participation in the proceedings:

The Contractor shall attach to the offer form:

- 1) a current excerpt from the relevant register or from the central register and information on economic activity, issued not earlier than 6 months before the deadline for submitting the tender,
- 2) power of attorney to represent the contractor in these proceedings and to sign the contract (unless it results from the registration documents),

The power of attorney must be signed by persons authorized to represent the contractor (original signatures and seals) or be in the form of a notarial deed or a notarized copy.

11. Information on the payment of the bid bond and the provision of the security for the proper performance of the contract:

Customer does not require a bid bond and performance bond.

12. GDPR (General Data Protection Regulation) information:

According to Art. 13 sec. 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation on data protection) (Official Journal EU L 119 of 04/05/2016, p. 1), hereinafter referred to as "GDPR", the Ordering Party informs that:

- the administrator of your personal data is the University of Warsaw ul. Krakowskie Przedmieście 26/28, 00-927 Warsaw
- the personal data protection officer at the University of Warsaw is Mr. Dominik Ferenc, contact: iod@adm.uw.edu.pl, phone: 22 55 22 042,
- Your personal data will be processed on the basis of art. 6 sec. 1 lit. c of the GDPR for the purpose of public procurement procedure No. 003/2023/IM of your personal data will be persons or entities to whom the documentation of the procedure will be made available pursuant to art. 8 and Art. 96 sec. 3 of the act
- Your personal data will be stored for a period of 4 years from the date of completion of the contract award procedure, and if the duration of the contract exceeds 4 years, the storage period covers the entire duration of the contract;
- the obligation to provide your personal data directly concerning you is a statutory requirement specified in the provisions of the Public Procurement Law, related to participation in a public procurement procedure; the consequences of not providing certain data result from the Public Procurement Law;
- in relation to your personal data, decisions will not be made in an automated manner, pursuant to art. 22 GDPR;

You have:

- based on Article. 15 GDPR, the right to access your personal data;
- based on Article. 16 GDPR, the right to rectify your personal data*;
- based on Article. 18 of the GDPR, the right to request the administrator to limit the processing of personal data, subject to the cases referred to in art. 18 sec. 2 GDPR**;
- the right to lodge a complaint with the President of the Office for Personal Data Protection, if you believe that the processing of your personal data violates the provisions of the GDPR;

You are not entitled to:

- in connection with art. 17 sec. 3 lit. b, d or e GDPR, the right to delete personal data;
- the right to transfer personal data referred to in art. 20 GDPR;

** the right to rectification may not result in a change in the outcome of the public procurement procedure or a change in the provisions of the contract to the extent inconsistent with the Public Procurement Law and may not violate the integrity of the protocol and its attachments.*

*** the right to limit processing does not apply to storage, to ensure the use of legal protection measures or to protect the rights of another natural or legal person, or for important reasons of public interest of the European Union or a Member State.*

- based on Article. 21 of the GDPR, the right to object to the processing of personal data, because the legal basis for the processing of your personal data is art. 6 sec. 1 lit. c GDPR.

13. Possibility of canceling the procedure:

This notice does not impose any obligation on the Ordering Party to award a contract.

Director

Heavy Ion Laboratory of the University of Warsaw

dr Paweł Napiorkowski